

WTO Ninth Ministerial Conference - Media advisory

Date: 3 – 6 December 2013

The World Trade Organization holds its Ninth Ministerial Conference in Bali from 3 to 6 December 2013. Ministers from all WTO members are invited to attend. Other International Organizations, NGO representatives and observers to the Ministerial Conference will also be present.

The conference will take place at the Bali Nusa Dua Convention Centre (BNDCC) in Bali, Indonesia. You can find information about the venue at www.baliconventioncenter.com. Journalists have access to the following public areas: Level 0 (ground floor) of Phase 1 and Phase 2. There is no journalist access to Levels 2 and 3.

Below is a summary of media arrangements for journalists accredited to cover the Conference.

Media is allowed to access the BNDCC from Sunday December 1st at 9 am.

Please allow time for extensive security checks, particularly if you carry audio visual equipment or computers. Arrive early to avoid delays.

Accreditation

Accredited journalists may pick up their badges from 30 November from the Santika Hotel at the following dates and times:

Opening hours:

30 Nov — 2-6 pm

1-2 Dec — 10am-10pm

3-5 Dec — 8:30am-6pm

Please remember to bring a proof of identity: Passports or WTO/UN press badges are good examples.

If there are any concerns with picking up badges between these hours or if you have any other accreditation question please contact:

Vonai Muyambo

Media Accreditation

phone: +6281558819365

media.accreditation@wto.org

Press facilities

The media centre will be located in Phase 2 of the BNDCC (ground floor). The centre will comprise a press working area with tables and power connections for laptops (Pecatu Hall 1 and 2). A very limited number of computers will be available (the priority will be given to journalists from least-developed countries). No space reservation will be allowed.

Wireless internet will be available throughout the conference centre; it does not support video uploads or radio transmissions. Television and radio reporters can use special cabled high-speed internet connections placed on tables along the walls of the press working area.

A/V outlets to record live feeds will also be available dedicated tables in the press working area. Those tables are reserved for television and radio reporters only.

The main press briefing room (Pecatu Hall 3 and 5) is located in the media centre, near the press working area. Two additional rooms for press briefings (Mengwi 6 and 7 and Mengwi 8) are near the press working area. All press briefing rooms are equipped with raised platforms for TV cameras and XLR audio outlets for recording.

During the three days of the Conference, the BNDCC will be open 24 hours a day.

The Media Centre will be thoroughly cleaned at the end of each working day. Journalists are therefore requested not to leave any papers or equipment when they finish work at the Centre.

Events taking place in Nusa Dua Hall (opening, plenary - including accession - and closing sessions) are open to the press, with limited access and specific rules for media coverage for the opening session (see details below in the section about rules for media coverage). These events,

as well as press conferences in the main press briefing room, will be transmitted live to the press centre. They will also be webcast live. These feeds are available for recording at the press working area.

Live feeds - Technical Specifications

Two types of video distribution will be provided through splitter boxes in the press working area:

1. HD SDI outputs with embedded 4 channel audio:

Channel 1 = Floor

Channel 2 = English Interpretation

Channel 3 = French Interpretation

Channel 4 = Spanish Interpretation

HD Format: 1080i50

Rate SDI video: HD-SDI and 3Gb / s HD

SDI Video Sampling: 04:02:02 and 04:04:04

SDI audio samples: 48kHz

SDI Colour space: RGB

2. SD Analog video and audio outputs:

Channel 1 = Sound Floor 1 (Left)

Channel 2 = Sounds Level 2 (Right)

HD to SD (side cropping)

SD Format: 720 x 576

Video rate: 25fps

Aspect ratio: 4:3

SDI Color space: RGB

Live Webcast

Link to live webcasting of the opening/plenary/closing sessions:

http://www.wtomc9.org/mc9_webcast_e.php

Link to live webcasting of press conferences:

http://www.wtomc9.org/mc9_webcast_pressconf_e.php

Summary Schedule as of 30 November 2013

(Tentative - all times TBC)

Tuesday 3 December

3 pm - 4.30 pm Opening session – Nusa Dua Hall

Wednesday 4 December

9.30 am - 1 pm Plenary session (speeches by ministers) – Nusa Dua 5

2 pm – 4 pm Continued: Plenary session (speeches by ministers) – Nusa Dua 5

4.30 pm – 6 pm Continued: Plenary session: accession of the Republic of Yemen – Nusa Dua 5

Thursday 5 December

9 am - 1 pm Continued: Plenary session (speeches by ministers) – Nusa Dua 5

2 pm – 5 pm Continued: Plenary session (speeches by ministers) – Nusa Dua 5

Friday 6 December

10 am – 1 pm Continued: plenary session (speeches by ministers)

3 pm – 4 pm Closing session (time to be confirmed)

An updated schedule will be available at the Conference Centre and on the WTO website.

Press conferences schedule

Please check regular updates on the WTO's website:

http://www.wto.org/english/thewto_e/minist_e/mc9_e/press_conferences_e.htm

Please check regularly the section "media" in the right column of the following webpage:

<https://mc9.wto.org/>

You will notably find information about

- Press conferences schedule
- Floor plans for journalists areas

General rules for media coverage

Media is allowed to film, take photos and record audio in all public areas of the Conference Centre on the Ground Floor, including during the events that are open to the press.

The following events are **open to the press**:

- All press conferences and background briefings
- Opening session (with space limitation)
- Plenary session - speeches by ministers
- Closing session (with space limitation)

The following events are **closed to the press**:

- Private meetings scheduled by WTO members
- Plenary session – accession of the Republic of Yemen (video feed will be available at the Media Centre)

Rules for media coverage – Plenary session: speeches by ministers

Print: Free access; seats assigned for journalists at the back of the room

TV cameras: Free access to the room for establishing shots, provided that they stay behind security ropes.

Photographers: Free access, provided photographers do not block the view of participants or fixed and that they stay behind security ropes.

Dress Code

All representatives from the press attending the conference, including cameramen and camera crews, are kindly requested to observe the following dress code:

Smart casual or long-sleeved Batik shirt for the rest of the programme.

WTO video coverage

The WTO will provide images of the opening session (December 3) and footage from the Accession of the Republic of Yemen (December 4). The footage is free of charge for television channels and will be made available on our Media Newsroom broadcast page. If you are interested in downloading footage from our video service please register at the WTO Media Newsroom.

Instructions at: www.wto.org/media

Footage from the Opening Session

Two edits will be made available:

- General views - to be ready on December 3 around 10 pm Bali time
- Soundbites - to be ready on December 4

Footage from the Accession of the Republic of Yemen

Two edits will be made available:

- General views from the plenary (including signing ceremony)
- Soundbites

Contact: Paolo Cravero
phone +6281558820040
Paolo.Cravero@wto.org

Additional facilities for TV and radio

Media booths: are available upon reservation for radio and television reporters. To book these booths please contact:

Erwan Suhandi
erwan@royalindo.com

TV interview room: One room fitted with the WTO Ministerial backdrop can be reserved for sit-down interviews with WTO officials or delegations. To book this space, please contact:

Máire Ni Mhaidin Kiiamov
phone +6281558820072
Maire.Nimhaidin@wto.org

Cynthia Keza Birikundavyi
phone +6281558819417
Cynthia.Birikundavyi@wto.org

Cabled internet connections: at the Media Centre; exclusively for video uploads.

Location for Satellite News Gathering (SNG) trucks: SNG trucks will be located behind the media centre (Phase 2). Space will be limited. **Please let us know if you plan to come with a SNG truck and at what time.** Contact: Sandra.Dondenne@wto.org

Useful contacts

Interview requests
(for WTO officials only)

Cynthia Keza Birikundavyi
phone +6281558819417
Cynthia.Birikundavyi@wto.org

Press team

Keith Rockwell, WTO spokesman	+6281558819417
Ankai Xu	+6281558818931 (Chinese-speaking media; LDC journalists)
Josep Bosch	+6281558821490 (Spanish-speaking media)
Melissa Begag	+6281558820885 (French-speaking media)
Sandra Dondenne	+6281558821416 (TV and radio)
Luis Ople	+6281558820091
Peter Ungphakorn	+6281558819426

Support in Bali for out-of-town broadcasters

Focus-Production - Bali-based Production Company

<http://www.focus-production.com>

Movie Studio Bali - Movie Production house that also rents high-end material

http://www.moviestudiobali.com/en/moviestudiobali_rental_en.html

Filming Asia - Production house – equipment renting (mid and high end material) and camera crews

<http://www.filming.asia/>

Online

All public sessions and press conferences held in the main briefing room will be webcast live, with archives made available shortly afterwards. Audio files will also be available online after processing time. Follow the Ministerial Conference on Twitter: www.twitter.com/WTO_OMC

More information:

Please visit **www.wto.org** for podcasts, webcasts, photo gallery, briefing notes and updated information during the Conference (also in French and Spanish).

Follow the Ministerial Conference on social media - see links on the WTO website.

More information:

http://www.wto.org/english/thewto_e/minist_e/mc9_e/mc9_e.htm

Contact

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